



## City Administrator's Report

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December 2, 2021

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### **Warriors Are State Bound!**

As you might have heard, the Smithville High School football team will play for state championship on Friday morning in Columbia. You may also have seen on social media that Main Street will be closed from Bridge to Commercial to allow Eric Craig Realty to bring in a big screen TV for community viewing of the game.

The Police Department will provide an escort out of town for the team bus on Friday morning and Mayor Boley proclaimed Friday as Warrior Football Day.

Friday looks to be a beautiful day for a Warrior Win!

### **Special Road and Bridge District Petitions**

A goal identified by the Board of Aldermen in 2018 was submitting a petition to Clay County requesting placement of a question on the ballot creating a special road and bridge district encompassing the City of Smithville. The attached memo from a work session in August of 2018 outlines the district and the process for requesting such an election. In short, this would provide a designated funding source for roads in Smithville. On July 25, 2019, the petition was submitted to Clay County. No formal action has yet been taken by Clay County in response to the petition. Discussions with Clay County staff and some elected Clay County officials more recently have resurrected this discussion and Mayor Boley and city staff have requested review by the County Commission with an eye to an election in April 2022.

Because the petition was submitted prior to annexation of some parcels outside the city limits (including Lakeside Crossing), the legal description submitted in 2019 is outdated. Staff has updated the legal description to reflect new boundaries. Additionally, we are unsure if all the petition signatories are still residents. We would like to ask for your assistance in securing new signatures for a petition to be submitted to the County in support of the election to create a Special Road and Bridge District for Smithville. A petition is attached for you to use, and hard copies are available in your mailbox at City Hall. As noted in the memo, a total of 50 signatures of registered voters is required for submission.

In order to continue progress in this request of the County, staff would like to submit the petition to the Board of County Commissioners in mid-December. ***Staff is requesting that petitions be circulated and returned to City Hall by the close of business on Friday, December 10.***

### **Grant Applications**

City staff have been busy identifying grant funding opportunities for a number of City projects. The agenda for Tuesday evening's Board Meeting includes authorization of an application to Clay County for a portion of ARPA funds received for infrastructure improvements. Attached is information outlining additional grant opportunities and candidate projects currently under review.

### **Police Recruit Graduations**

Brett Hazelrigg and Caitlin Repola are finishing up their last requirements of the MCC Blue River Police Academy and will graduate on Thursday, December 16. Following graduation Officers Hazelrigg and Repola will begin Field Training.

### **DirectionFinder Survey – Be on the Lookout**

Surveys will be mailed later this week. The Facebook "Did You Know" post today will notify the public of the surveys and encourage response. Information will also be included on the city's website. It is hoped that enough responses will be received by early January to provide statistically significant results. A presentation of results is anticipated at the February 15 Work Session.

### **Upcoming Events/Dates of Interest**

*City Hall Closed for Holiday Luncheon:* The annual city employee staff luncheon will be Thursday, December 16. City Hall will be closed from noon to 1:00 p.m. to allow all employees to attend.

*Holiday Closures:* City Hall will be closed on Friday, December 24 and Friday, December 31 in observance of Christmas and New Year's Day.

*MML Westgate Dinner:* Mark your calendars for Thursday, January 28. Smithville will host the Westgate dinner at White Iron Ridge. Linda Drummond is working with local restaurants and others to provide "a taste of Smithville," including a meal catered by Aroma Bistro, Chops and Kozak's as well as a cash bar featuring Ladoga Ridge Winery and Little Platte Distillery. Linda will distribute invitations when received from MML.

*2022 Governing Body Retreat:* Patty Gentrup has indicated that her calendar is filling quite quickly for 2022, so we have booked her for the annual Governing Body Retreat on Wednesday, May 25. Please mark your calendars for that day – details regarding location and exact time will be provided as we get closer to the date.

### **Stormwater Management Plan Update**

As previously reported, due to Smithville's population size, the City is required to have a MS4 Stormwater Permit. The 2021-2026 permit cycle became effective on October 1, 2021. The City must be in compliance with the MS4 Permit by October 1, 2022.

The new MS4 Permit requires communities to develop a Stormwater Management Plan (SWMP), which will help the City become compliant with the new requirements of the permit. The SWMP will need to be adopted by January 1, 2022, since the permit requires a plan within 90 days of permit issuance. The SWMP will be evaluated annually to ensure that it is reflective of the current needs of Smithville.

The permit includes requirements for the following:

- Public Education and Outreach
- Public Participation and Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post Construction Runoff Control
- Pollution Prevention and Good Housekeeping

Staff posted information on the draft version of the Stormwater Management Plan on the city website and social media on November 17, 2021. Public comment may be emailed to [publicworks@smithvillemo.org](mailto:publicworks@smithvillemo.org) with any feedback by December 17, 2021.

The City will advertise that the SWMP will be discussed at the December 21 Board of Aldermen Meeting. Staff will provide an overview the new regulations and outline the steps for the City to be compliant with the new permit and include any comment received virtually.

The Public Works Department has developed a dedicated Stormwater Management Page on the [city's website](#). This page will house all the stormwater information and will be updated on a regular basis. Staff has started including "Stormwater Tips" in the quarterly newsletter to residents to coordinate with the current season. Stormwater has also been added as an area to the Report-A-Concern feature on the City's Website.

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# PROCLAMATION

## Warrior Football Day

WHEREAS, the hard work, dedication, sportsmanship, talent and exceptional team chemistry of the 2021 Smithville High School varsity football team has enabled these student athletes to advance to the State Championship game; and

WHEREAS, the Smithville Warrior's football team never lost a game and completed the 2021 season with a 12-0 record; and

WHEREAS, on November 26, the Smithville Warrior's varsity football team won their state semifinal playoff game against MICDS Rams (St. Louis, MO) by a score of 40-36; and

WHEREAS, Head Coach Jason Ambrosion and the entire coaching staff, team member parents, faculty and student body at Smithville High School are integral in guiding the team to their victories through their unwavering support;

WHEREAS, in 2021 the Smithville High School Warriors fielded a true team in every sense of the word, with 44 highly skilled and united football players and 15 outstanding coaches; and

WHEREAS, on Friday, December 3 at 11:00 a.m. the Smithville Warrior's varsity football team play the Hannibal Pirates varsity football team in Columbia for the Missouri Class 4 State Championship.

WHEREAS, the City of Smithville is excited to get to watch the Smithville Warrior's varsity football team play for the 2021 State Championship and are behind you one hundred percent!

NOW THEREFORE, I, DAMIEN BOLEY, MAYOR OF THE CITY OF SMITHVILLE, MISSOURI do hereby publicly proclaim that December 3 is recognized as Warrior Football Day in the City of Smithville, and wish the Smithville Warriors the best of luck at state!

So proclaimed this 3<sup>rd</sup> day of December 2021.

  
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Damien Boley, Mayor



## STAFF REPORT

<b>Date:</b>	August 27, 2018
<b>Prepared By:</b>	Cynthia Wagner, City Administrator
<b>Subject:</b>	Road and Bridge District
<b>Staff Report:</b>	Administration

Clay County currently assesses a Road and Bridge Tax on all properties in the County to provide for road/transportation network maintenance. That rate is currently \$.08 per \$100 of assessed valuation. Upon request, the city is entitled to 25% of those revenues in the form of services or revenues. In recent history, the City has requested cash to utilize on projects. This cash amount generally averages around \$40,000.

By statute (RSMo 233.010), the county may place on the ballot a question establishing a special road district based on a geographic location identified. The attached county map outlines the special road districts which have been created in the County over the years. As you can see, special districts have been created in Excelsior Springs, Claycomo, Gladstone, Kearney, Liberty, North Kansas City and Pleasant Valley. Statute outlines that the special road districts (which are organized as separate board entities which establish spending priorities for taxes allocated to those districts) receive 80% of the Road and Bridge Tax collected within their jurisdiction.

As noted, the City of Smithville currently receives approximately \$40,000 annually in Road and Bridge taxes. Total revenues collected in Smithville are estimated around \$160,000 (utilizing the \$40,000 figure as 25% of total collections). Should a special district be established, that amount could increase to \$128,000 (80% of \$160,000.)

A special district can only be created by election, with the question placed on the ballot by the County Commission. The County Commission is required to call the election upon the receipt of a petition signed by 50 or more registered voters within the district.

Based on prior discussion (and positive recommendation) of the Planning and Zoning Commission and the Board of Aldermen, a surveyor has been contracted to update the legal description of the city to include annexations which have occurred since the last update. That description is anticipated to be done next month and could be used to define the limits of a special district in Smithville.

Staff is looking for direction from the Board as to whether to continue the process to create a petition to the county and what role the Governing Body members wish to have on a going-forward basis.

**VOTER PETITION TO THE COUNTY COMMISSION**  
**TO SUMMIT FOR VOTER APPROVAL THE SMITHVILLE SPECIAL ROAD DISTRICT**  
**PURSUANT TO SECTIONS 233.010 TO 233.165 R.S.MO.**

The following persons do hereby jointly and severally state as follows:

(1) The purpose of this petition is to create a Special Road District called the Smithville Special Road District which encompasses all of the land within the City of Smithville;

(2) That Exhibit A (attached hereto and incorporated by reference) is the current legal description of the land currently located within the City of Smithville, State of Missouri;

(3) That each of us by signing this petition do state that we are currently registered Voters within the proposed district in the City of Smithville, State of Missouri.

(4) That each of us by signing this petition do, pursuant to Sections 233.010 to 233.165 R.S.Mo. petition the County Commission to submit Sections 233.010 to 233.165 to a vote of the people of such proposed road district for their adoption, and If the majority of the votes cast for and against the adoption of sections 233.010 to 233.165 be for its adoption, the County Commission shall declare the result of the vote thereon by an order of record, and shall make an order of record declaring sections 233.010 to 233.165 to be the law in such special road district, the same to take effect and be in force from and after a day to be named in such order within ten days.

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**VOTER PETITION TO THE COUNTY COMMISSION**  
**TO SUMMIT FOR VOTER APPROVAL THE SMITHVILLE SPECIAL ROAD DISTRICT**  
**PURSUANT TO SECTIONS 233.010 TO 233.165 R.S.MO.**

The following persons do hereby jointly and severally state as follows:

(1) The purpose of this petition is to create a Special Road District called the Smithville Special Road District which encompasses all of the land within the City of Smithville;

(2) That Exhibit A (attached hereto and incorporated by reference) is the current legal description of the land currently located within the City of Smithville, State of Missouri;

(3) That each of us by signing this petition do state that we are currently registered Voters within the proposed district in the City of Smithville, State of Missouri.

(4) That each of us by signing this petition do, pursuant to Sections 233.010 to 233.165 R.S.Mo. petition the County Commission to submit Sections 233.010 to 233.165 to a vote of the people of such proposed road district for their adoption, and If the majority of the votes cast for and against the adoption of sections 233.010 to 233.165 be for its adoption, the County Commission shall declare the result of the vote thereon by an order of record, and shall make an order of record declaring sections 233.010 to 233.165 to be the law in such special road district, the same to take effect and be in force from and after a day to be named in such order within ten days.

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# Summary of Grant Opportunities

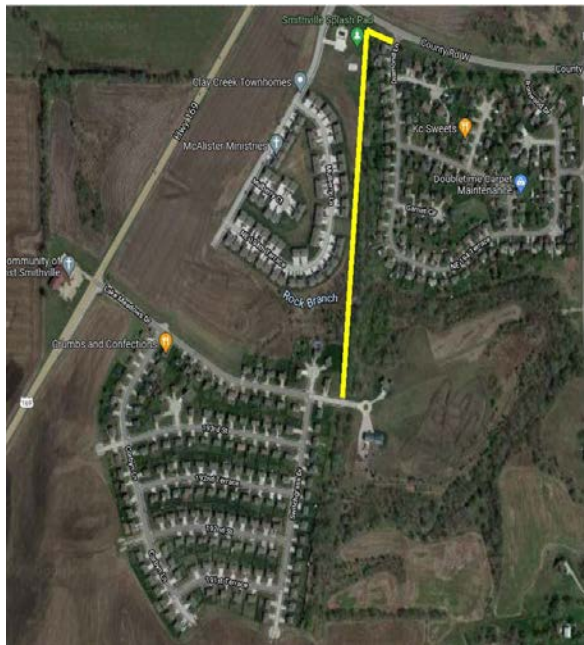
## RTP Grant

### **RTP Background:**

The Recreational Trails Program (RTP) Grants occurs annually. Missouri State Parks will open the application period mid-December. These projects are reviewed by the Missouri Trail Advisory Board, and recommended projects are sent to the Federal Highway Trail Advisory Board for final approval. The maximum amount awarded to the public for trail projects is \$250,000. The sponsors of the project must have a minimum of 20% match. Staff plans to apply for this grant opportunity. The program prioritizes project alignment with master plans, strong public support / indication of need, ADA accessibility, environmental safety factors, adequate funding, management and maintenance of the project, and collaboration with local organizations.

### **Summary of Proposed Project:**

Staff is proposing submitting the Diamond Crest Trail for the 2022 RTP Application. Staff estimates that the trail would be 2,230 ft (0.42 miles). This trail will allow Diamond Crest and Lake Meadows to safely access Diamond Crest Park by walking/ biking. This is also the first part of the plan to connect Diamond Crest, Clay Creek and Lake Meadows to Eagle Heights Elementary by trail. This trail is recognized in the Parks and Recreation Master Plan, and in the soon to be Transportation Master Plan.



## Estimated Budget

Item	Cost Per Unit	Total Cost of Item
Mob/Grading	\$50,000	\$50,000
10" Trail (2500 SY)	\$60	\$150,000
Pedestrian Counter	\$5,000	\$5,000
Bench (2)	\$1,225	\$2,500
Water Fountain	\$14,000	\$14,000
		<b>Estimated Total: \$221,500</b>

This is an estimated budget for the Phase 1 of the Diamond Crest Trail. The City's sponsorship for the project will need to be identified in the FY23 budget if the grant is awarded. If the City of Smithville is not awarded the 2022 RTP Grant, this project will be delayed until the funding is identified in the CIP or other grant opportunities arise.

## ARPA Funding Surveys – DNR

### Grant Summary:

The Missouri Department of Natural Resources (MDNR) is seeking information from Missouri communities on their water, wastewater, and stormwater infrastructure needs. Governor Parson announced a commitment to offer grants from the State's ARPA allocation for investments in water, wastewater, and stormwater infrastructure. To better understand the overall need of communities, MDNR distributed a survey for communities to submit eligible projects. The survey is intended to help identify infrastructure funding needs that could be used to develop state grant programs. The City submitted 4 projects for consideration. The original deadline was November 19<sup>th</sup>, but this has been extended until November 30<sup>th</sup>.

Staff submitted the following projects in the survey:

1. West Bypass – 144<sup>th</sup> Lift Station
  - a. The City has identified the need for a regional pump station in the southeast portion of the City. A regional pump station will be sized to serve future growth in the southern portion of the City and allow for the decommissioning of the existing Hills of Shannon pump station. It will also be sized to accommodate the future rerouting of wastewater flow from the Forest Oaks Subdivision away from Kansas City's Rocky Branch Wastewater Treatment Facility. The pump station will be installed on 144th Street east of HWY 169. Its design is being completed under the previously Authorization 65. The work to be performed for the current project will include the approximately 11,900 LF of force main pipe to be installed from 144th Street to the existing Evergy transmission line

easement and continue northwest to an existing manhole near Cliff Drive. Additional pump station scope not originally anticipated includes odor control measures and required emergency storage. In addition, the aerial topographic survey for the force main alignment will be included in the engineering. This project has been identified in the Wastewater Master Plan.

2. Water Plant

- a. The City has identified the need for a Water Treatment Plant in the Water Master Plan. The existing surface WTP has a maximum design flow rate of 2.5 MGD (1,736 gpm) as permitted by the Missouri Department of Natural Resources (MDNR). Over the last five years, the WTP treated an average of 0.945 MGD. Future water demands will begin to exceed the water treatment plants design capacity by 2024. The proposed improvements have outlined Capacity Improvements of the Water Treatment Plant to meet future demand. This project was identified in the Water Master Plan.

3. North Gravity Line (Owens Branch)

- a. The North Force Main is the portion of the wastewater conveyance system with the least available capacity. The system has the capacity to convey flows from the current residential developments as well as a limited amount of anticipated future growth. Updates and improvements to the system will need to be made if the City develops as is predicted within the next ten years. Due to the large size of the Owens Branch watershed, a large gravity interceptor is proposed to provide a wastewater collection foundation for the northern portion of the City. This interceptor shall be built along Owens Branch, following the path of the existing force main. The long-term goal of this interceptor is to maximize the amount of wastewater conveyed solely by gravity sewers, decreasing the need for pump stations, and reducing ongoing operation and maintenance expenses required. This project has been identified in the Wastewater Master Plan.

4. Sewer Line to Forest Oaks / Lift Station

- a. The Rocky Branch Interceptor is a planned gravity interceptor that will convey flow from Forest Oaks subdivision to the WWTP by way of the South Force Main. This flow is currently treated by the Rocky Brach WWTP which is outside of Smithville City limits and is owned and operated by the City of Kansas City, Missouri (KCMO). Implementation of this interceptor will allow the Smithville WWTP to treat the wastewater from Forest Oaks and will provide a sewer connection to possible developments in the south. This project has been identified in the Wastewater Master Plan

### **Mid America Regional Council – MARC**

Every two years MARC opens up a call for Transportation Projects. Last funding cycle the City received two projects:

Bridge Street Streetscape Phase III -FY 2023 - \$488,000 grant

Commercial St Sidewalk – Main St to the high school FY 2024 - \$500,000 grant

This is Federal Funding typically 80/ 20 for construction costs.

Pre-applications are due February 4<sup>th</sup>. The application is for projects in Fiscal Years 2025/ 2026. We are planning to submit a roundabout at Bridge St and First St,

180<sup>th</sup> St and Old Jefferson Hwy, and 180<sup>th</sup> and Eagle Pkwy. A Transportations Alternatives Grant (TAP) will also be submitted for the River Walk project.